



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2016-17

1. Admission Open (according to Principal) :

- a. Admission Procedure : From 16/06/2016 to 31/07/2016
- b. The last date of admission permitted : 14/08/2016
by Vice-Chancellor

2. Student Union Activities :

- Procedure of student unions : From 22/08/2016 to 31/08/2016
election and oath taking

3. Sport Activities :

- a. Beginning of sports competition : From 16/07/2016
(Indoor, Outdoor)
- b. Conclusion of sports competition : 20/07/2016
(Indoor, Outdoor)
- c. Sports at college level : Third week of January 2017
(Indoor, Outdoor)

4. Cultural, NSS & Other Activies:

- a. Plantation Programme : Fourth week of July 2016
- b. Workshop : Last Week of July 2016 &
Second week of November 2016
- c. Induction Programme : Second week of August 2016
- d. Hindi Diwas : 14/09/2016
- e. NSS Camp : As per State Govt. Notification
- f. Alumni Meet Function : 15 January 2017
- g. Literary and Cultural Activities : From 23/01/2017 to 31/01/2017
- h. Annual Function & Prize Distribution : First week of Feb 2017

5. Vacation :

- a. Dusshera Vacations (03 Days) : From 10/10/2016 to 12/10/2016
b. Diwali Vacations (05 Days) : From 29/10/2016 to 02/11/2016
c. Winter Vacations (04 Days) : From 24/12/2016 to 27/12/2016

6. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	3 rd week of Aug 2016	3 rd week of Feb 2017	Last week of August 2016
b. Second Unit Exam	3 rd week of Sept 2016	2 nd week of March 2017	Last week of September 2016
c. Third Unit Exam	2 nd week of Oct 2016	2 nd week of April 2017	Last week of October 2016
d. Fourth Unit Exam	2 nd week of Nov 2016	2 nd week of May 2017	Last week of November 2016
e. Fifth Unit Exam	-----	-----	Second week of Jan 2017 or Before
f. Pre-University Exam	1 st week of Dec 2016	1 st week of June 2017	Second week of Feb 2017 or Before

7. Working days of the college :

- a. 2016, July : 26 Days
b. 2016, August : 24 Days
c. 2016, September : 24 Days
d. 2016, October : 21 Days
e. 2016, November : 23 Days
f. 2016, December : 23 Days
g. 2017, January : 25 Days
h. 2017, February : 22 Days
i. 2017, March : 26 Days
j. 2017, April : 23 Days
k. 2017, May : 27 Days
l. 2017, June : 25 Days

8. Duties of Teachers :

It is mandatory for every teachers to be on duty for 5 hours on working days.

- a. First Shift : 08:00 AM to 01:00 PM
- b. Second Shift : 11:30 AM to 04:30 PM
- c. Break of 5 hours : Teaching/Learning for 4 hours
(Library work Include) (Practical, Tutorial, Remedial, other work of 1 hour)
- d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

9. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
- b. Students participating in NCC/NSS camp, sports and state level competitions will be granted in attendance.

Date : 01 July 2016

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2017-18

1. Admission Open (according to Principal) :

- a. For Graduation Ist Year : From 01/06/2017 to 30/06/2017
(on seat vacant : upto 31st July 2017)
- b. For Other classes : From 16/06/2017 to 31/07/2017

2. The last date of admission permitted by Vice-Chancellor : Upto 14/08/2017

3. Student Union Activities :

- Procedure of student unions election and oath taking : From 22/08/2017 to 31/08/2017

4. Sport Activities :

- a. Beginning of sports competition (Indoor, Outdoor) : From 17/07/2017
- b. Conclusion of sports competition (Indoor, Outdoor) : 20/12/2017
- c. Sports at college level (Indoor, Outdoor) : Second week of January 2018

5. Cultural, NSS & Other Activies:

- a. Plantation Programme : Third week of August 2017
- b. Induction Programme : Third week of August 2017
- c. Hindi Diwas : 14/09/2017
- d. Literary and Cultural Activities : Second week of August 2017 & Last week of November 2017
- e. NSS Camp : As per State Govt. Notification
- f. Alumni Meet Function : 28/01/2018
- g. Annual Function & Prize Distribution : Third week of January 2018

6. Vacation :

- a. Dusshera Vacations (04 Days) : From 29/09/2017 to 02/10/2017
b. Diwali Vacations (05 Days) : From 18/10/2017 to 22/10/2017
c. Winter Vacations (04 Days) : From 23/12/2017 to 26/12/2017

7. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	3 rd week of Aug 2017	4 th week of Feb 2018	3 rd week of August 2017
b. Second Unit Exam	3 rd week of Sept 2017	3 rd week of March 2018	3 rd week of September 2017
c. Third Unit Exam	2 nd week of Oct 2017	2 nd week of April 2018	4 th week of October 2017
d. Fourth Unit Exam	3 rd week of Nov 2017	3 rd week of May 2018	4 th week of November 2017
e. Fifth Unit Exam	-----	-----	4 th week of January 2018 or Before
f. Pre-University Exam	2 nd week of Dec 2017	2 nd week of June 2018	2 nd week of February 2018 or Before

8. Working days of the college :

- a. 2017, July : 26 Days
b. 2017, August : 24 Days
c. 2017, September : 22 Days
d. 2017, October : 21 Days
e. 2017, November : 24 Days
f. 2017, December : 22 Days
g. 2018, January : 26 Days
h. 2018, February : 23 Days
i. 2018, March : 24 Days
j. 2018, April : 23 Days

- k. 2018, May : 27 Days
l. 2018, June : 26 Days

9. Duties of Teachers :

It is mandatory for every teachers to be on duty for 5 hours on working days.

- a. First Shift : 08:00 AM to 01:00 PM
b. Second Shift : 11:30 AM to 04:30 PM
c. Break of 5 hours : Teaching/Learning for 4 hours
(Library work Include) (Practical, Tutorial, Remedial, other work of 1 hour)
d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

10. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
b. Students participating in NCC/NSS camp, sports and state level competitions will be granted in attendance.

Date : 01 July 2017

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2018-19

1. Admission Open (according to Principal) :

- a. For Graduation 1st Year : From 01/06/2018 to 30/06/2018
(on seat vacant : upto 31st July 2018)
- b. For Other classes : From 16/06/2018 to 15/07/2018

2. The last date of admission permitted by Vice-Chancellor : Upto 31/07/2018

3. Student Union Activities :

- Procedure of student unions election and oath taking : From 22/08/2018 to 31/08/2018

4. Sport Activities :

- a. Beginning of sports competition (Indoor, Outdoor) : As per State Govt. Notification
- b. Conclusion of sports competition (Indoor, Outdoor) : As per State Govt. Notification
- c. Sports at college level (Indoor, Outdoor) : From 19 Feb to 22 Feb 2019

5. Cultural, NSS & Other Activies:

- a. Plantation Programme : Fourth week of July 2018
- b. Hindi Diwas : 14/09/2022
- c. Induction Programme : Fourth week of August 2018
- d. NSS Camp : As per State Govt. Notification
- e. Literary and Cultural Activities : From 05/10/2018 to 13/10/2018
- f. Annual Function : From 07/12/2018 to 08/12/2018
- g. Prize Distribution : Last week of Feb 2019

6. Vacation :

- a. Dusshera Vacations (4 Days) : From 17/10/2018 to 20/10/2018
b. Diwali Vacations (05 Days) : From 06/11/2018 to 10/11/2018
c. Winter Vacations (04 Days) : From 24/12/2018 to 27/12/2018

7. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	3 rd week of Aug 2018	3 rd week of Feb 2019	Last week of Aug 2018
b. Second Unit Exam	3 rd week of Sept 2018	3 rd week of March 2019	Last week of Sept 2018
c. Third Unit Exam	4 th week of Oct 2018	2 nd week of April 2019	Last week of Oct 2018
d. Fourth Unit Exam	3 rd week of Nov 2018	3 rd week of May 2019	Last week of Nov 2018
e. Fifth Unit Exam	-----	-----	2 nd week of Jan 2019 or Before
f. Pre-University Exam	2 nd week of Dec 2018	2 nd week of June 2019	2 nd week of Feb 2019 or Before

8. Working days of the college :

- a. 2018, July : 26 Days
b. 2018, August : 23 Days
c. 2018, September : 22 Days
d. 2018, October : 22 Days
e. 2018, November : 18 Days
f. 2018, December : 21 Days
g. 2019, January : 26 Days
h. 2019, February : 24 Days

- i. 2019, March : 24 Days
- j. 2019, April : 24 Days
- k. 2019, May : 27 Days
- l. 2019, June : 24 Days

9. Duties of Teachers :

It is mandatory for every teachers to be on duty for 5 hours on working days.

- a. First Shift : 08:00 AM to 01:00 PM
- b. Second Shift : 11:30 AM to 04:30 PM
- c. Break of 5 hours : Teaching/Learning for 4 hours
(Library wok Include) (Practical, Tutorial, Remedial, other work of 1 hour)
- d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

10. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
- b. Students participating is NCC/NSS camp, sports and state level competitions will be granted in attendance.

Date : 02 July 2018

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2019-20

1. Admission Open (according to Principal) :

a. For Graduation 1st Year : From 01/06/2019 to 30/06/2019
(on seat vacant : upto 31st July 2019)

b. For Other classes : From 16/06/2019 to 15/07/2019

2. The last date of admission permitted by Vice-Chancellor : Upto 31/07/2019

3. Student Union Activities :

Procedure of student union's election and oath taking : From 22/08/2019 to 31/08/2019

4. Sport Activities :

a. Beginning of sports competition : Form 17/07/2019
(Indoor, Outdoor)

b. Conclusion of sports competition : Upto 20/12/2019
(Indoor, Outdoor)

c. Sports at college level : Fourth week of Feb 2020
(Indoor, Outdoor)

5. Cultural, NSS & Other Activies:

a. Plantation Programme : First week of September 2019

b. Hindi Diwas : 14/09/2019

c. Induction Programme : Fourth week August 2019

d. NSS Camp : As per State Govt. Notification

e. Alumni Meet Function : 12/01/2020

f. Literary and Cultural Activities : From 31/08/2019 to 21/11/2019,
Fourth week of January 2020

g. Annual Function Prize Distribution : First week of February 2020

6. Vacation :

- a. Dusshera Vacations (03 Days) : From 07/10/2019 to 09/10/2019
b. Diwali Vacations (05 Days) : From 25/10/2019 to 29/10/2019
c. Winter Vacations (04 Days) : From 24/12/2019 to 27/12/2019

7. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	3 rd week of Aug 2019	3 rd week of Feb 2020	Last week of Aug 2019
b. Second Unit Exam	3 rd week of Sept 2019	3 rd week of March 2020	4 th week of Sept 2019
c. Third Unit Exam	3 rd week of Oct 2019	3 rd week of April 2020	4 th week of Oct 2019
d. Fourth Unit Exam	3 rd week of Nov 2019	3 rd week of May 2020	4 th week of Nov 2019
e. Fifth Unit Exam	-----	-----	2 nd week of Jan 2020 or Before
f. Pre-University Exam	1 st week of Dec 2019	2 nd week of June 2020	2 nd week of Feb 2020 or Before

8. Working days of the college :

- a. 2019, July : 27 Days
b. 2019, August : 23 Days
c. 2019, September : 23 Days
d. 2019, October : 19 Days
e. 2019, November : 23 Days
f. 2019, December : 20 Days
g. 2020, January : 27 Days
h. 2020, February : 24 Days
i. 2020, March : 25 Days

- j. 2020, April : 23 Days
k. 2020, May : 26 Days
l. 2020, June : 25 Days

9. Duties of Teachers :

It is mandatory for every teacher to be on duty for 5 hours on working days.

- a. First Shift : 08:00 AM to 01:00 PM
b. Second Shift : 11:30 AM to 04:30 PM
c. Break of 5 hours : Teaching/Learning for 4 hours
(Library work Include) (Practical, Tutorial, Remedial, other work of 1 hour)
d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

10. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
b. Students participating in NCC/NSS camp, sports and state level competitions will be granted attendance.

Date : 01 July 2019

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2020-21

(Due to Covid-19 situation for this session only)

1. Admission Open (according to Principal) :

- a. For Graduation 1st Year : From 01/08/2020 to 31/08/2020
- b. For Other classes : Within 15 days from declaration of result

2. The last date of admission permitted by Vice-Chancellor : Upto 15/09/2020

3. Student Union Activities :

- Procedure of student unions election and oath taking : As Per State Govt. Notification

4. Sport Activities :

- a. Beginning of sports competition (Indoor, Outdoor) : As Per State Govt. Notification
- b. Conclusion of sports competition (Indoor, Outdoor) : As Per State Govt. Notification
- c. Sport at college level (Indoor, Outdoor) : As Per State Govt. Notification

5. Cultural, NSS & Other Activies:

- a. Plantation Programme : First week of September 2020
- b. Hindi Diwas : 14/09/2020
- c. NSS Camp : As per State Govt. Notification
- d. Literary, Cultural Activities, Annual Function ,Prize Distribution : As per State Govt. Notification

6. Vacation :

- a. Dusshera Vacations (03 Days) : From 24/10/2020 to 26/10/2020
b. Diwali Vacations (04 Days) : From 12/11/2020 to 15/11/2020
c. Winter Vacations (03 Days) : From 24/12/2020 to 26/12/2020

7. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	Last week of September 2020	Last week of February 2021	First week of October 2020
b. Second Unit Exam	Last week of October 2020	Last week of March 2021	First week of November 2020
c. Third Unit Exam	Last week of November 2020	Third week of April 2021	Last week of December 2020
d. Fourth Unit Exam	Last week of December 2020	Third week of May 2021	Third week of January 2021
e. Fifth Unit Exam	-----	-----	Third week of February 2021
f. Pre-University Exam	Third week of January 2021	Second week of June 2021	First week of March 2021

8. Working days of the college :

- a. 2020, July : 24 Days
b. 2020, August : 23 Days
c. 2020, September : 24 Days
d. 2020, October : 17 Days
e. 2020, November : 18 Days
f. 2020, December : 20 Days
g. 2021, January : 24 Days
h. 2021, February : 24 Days
i. 2021, March : 23 Days
j. 2021, April : 23 Days
k. 2021, May : 22 Days
l. 2021, June : 26 Days

9. Duties of Teachers :

It is mandatory for every teacher to be on duty for 5 hours on working days.

- a. First Shift : 08:00 AM to 01:00 PM
- b. Second Shift : 11:30 AM to 04:30 PM
- c. Break of 5 hours : Teaching/Learning for 4 hours
(Library work Include) (Practical, Tutorial, Remedial, other work of 1 hour)
- d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

10. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
- b. Students participating in NCC/NSS camp, sports and state level competition will be granted attendance.

Date : 01 Aug 2020

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2021-22

1. Admission Open (according to Principal) :

a. For Graduation Ist Year : From 02/08/2021 to 31/08/2021

b. For Other classes : Within 15 days from declaration of result

2. The last date of admission permitted by Vice-Chancellor : Upto 15/09/2021

3. Student Union Activities : As per State Govt. Notification (from 21/09/2021 to 30/09/2021)

4. Sport Activities :

a. Beginning of sports competition (Indoor, Outdoor) : As per State Govt. Notification

b. Conclusion of sports competition (Indoor, Outdoor) : As per State Govt. Notification

c. Sports at college level (Indoor, Outdoor) : Second week of Dec 2021

5. Cultural, NSS & Other Activies :

a. Plantation Programme : Second week of July 2018

b. Hindi Diwas : 14/09/2022

c. National & International Webinar : Month of July 2021

d. NSS Camp : As per State Govt. Notification

e. Annual Function : Month of January 2022
(Any Two Days)

f. Prize Distribution : Month of February 2022
(One Day)

6. Vacation :

- a. Dusshera Vacations (03 Days) : From 14/10/2021 to 16/10/2021
b. Diwali Vacations (04 Days) : From 03/11/2021 to 06/11/2021
c. Winter Vacations (03 Days) : From 23/12/2021 to 25/12/2021

7. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	1 st week of Oct 2021	3 rd week of March 2022	1 st week of Oct 2021
b. Second Unit Exam	1 st week of Nov 2021	2 nd week of April 2022	2 nd week of Nov 2021
c. Third Unit Exam	1 st week of Dec 2021	3 rd week of May 2022	2 nd week of Dec 2021
d. Fourth Unit Exam	1 st week of Jan 2022	2 nd week of June 2022	2 nd week of Jan 2022
e. Pre-University Exam	1 st week of Feb 2022	2 nd week of July 2022	2 nd week of Feb 2022

8. Working days of the college :

- a. July, 2021 : 26 Days
b. August, 2021 : 20 Days
c. September, 2021 : 23 Days
d. October, 2021 : 17 Days
e. November, 2021 : 18 Days
f. December, 2021 : 20 Days
g. January, 2022 : 22 Days
h. February, 2022 : 24 Days
i. March, 2022 : 21 Days
j. April, 2022 : 18 Days
k. May, 2022 : 23 Days
l. June, 2022 : 26 Days

9. Duties of Teachers :

It is mandatory for every teacher to be on duty for 5 hours on working days.

- a. First Shift : 08:00 AM to 01:00 PM
- b. Second Shift : 11:30 AM to 04:30 PM
- c. Break of 5 hours : Teaching/Learning for 4 hours
(Library work Include) (Practical, Tutorial, Remedial, other work of 1 hour)
- d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

10. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
- b. Students participating in NCC/NSS camp, sports and state level competitions will be granted attendance.

Date : 02 Aug 2021

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).



Pt. HARISHANKAR SHUKLA MEMORIAL COLLEGE

KACHNA ROAD, RAIPUR (C.G.) 492007

Academic Calendar of Session 2022-23

1. Admission Open (according to Principal) :

- a. For Graduation 1st Year : From 16/06/2022 to 16/08/2022
- b. For Other classes : From 16/06/2022 to 15/07/2022
or within 10 days from declaration
of result

2. The last date of admission permitted by Vice-Chancellor : Upto 26/08/2022

3. Student Union Activities : As per State Govt. Notification (from 03/09/2022 to 09/09/2022)

4. Sports Activities :

- c. Beginning of sports competition : From 18/07/2022
(Indoor, Outdoor)
- a. Conclusion of sports competition : Upto 20/12/2022
(Indoor, Outdoor)
- b. Sport at college level : Second week of Dec 2022
(Indoor, Outdoor)

5. Cultural, NSS & Other Activies :

- a. Sawan Utsav : Fifth week of July 2022
- b. Plantation Programme : First week of August 2022
- c. Induction Programme : Second week of September 2022
- d. Hindi Diwas : 14/09/2022
- e. National Workshop & Seminar : From 24/11/2022 to 29/11/2022
- f. NSS Camp : As per State Govt. Notification
- g. Literary and Cultural Activities : Third week of September 2022,
Third week of October 2022,
Second week of November 2022,
Third week of December 2022,

- h. Alumni Meet Function : 22/01/2023
- i. Annual Function & Prize Distribution : Third week of January 2023

6. Vacation :

- a. Dusshera Vacations (03 Days) : From 03/10/2022 to 05/10/2022
- b. Diwali Vacations (03 Days) : From 24/10/2022 to 26/10/2022
- c. Winter Vacations (03 Days) : From 24/12/2022 to 26/12/2022

7. Internal Examination :

Exam	Semester Course		Annual Course
	I/III/V	II/IV/VI	
a. First Unit Exam	4 th week of September 2022 or Before	4 th week of Feb 2023 or Before	4 th week of September 2022 or Before
b. Second Unit Exam	2 nd week of Oct 2022 or Before	2 nd week of March 2023 or Before	2 nd week of October 2022 or Before
c. Third Unit Exam	1 st week of Nov 2022 or Before	1 st week of April 2023 or Before	3 rd week of November 2022 or Before
d. Fourth Unit Exam	4 th week of Nov 2022 or Before	Last week of April 2023 or Before	4 th week of December 2022 or Before
e. Fifth Unit Exam	-----	-----	2 nd week of January 2023 or Before
f. Pre-University Exam	1 st week of Dec 2022 or Before	1 st week of May 2023 or Before	2 nd week of February 2023 or Before

8. Working days of the college :

- a. July, 2022 : 25 Days
- b. August, 2022 : 22 Days
- c. September, 2022 : 26 Days
- d. October, 2022 : 20 Days
- e. November, 2022 : 26 Days
- f. December, 2022 : 27 Days
- g. January, 2023 : 26 Days

- h. February, 2023 : 24 Days
- i. March, 2023 : 25 Days
- j. April, 2023 : 21 Days
- k. May, 2023 : 26 Days
- l. June, 2023 : 25 Days

9. Duties of Teachers :

It is mandatory for every teacher to be on duty for 7 hours on working days.

- a. First Shift : 08:00 AM to 03:00 PM
- b. Second Shift : 10:30 AM to 05:30 PM
- c. Break of 7 hours : Teaching/Learning for 6 hours
(Library work Include) (Practical, Tutorial, Remedial, other work of 1 hour)
- d. The conduction of university examination organized by University and Evaluation of answer sheet would be done.

10. Eligibility of regular student for annual Examination :

- a. In each subject 75% attendance is compulsory.
- b. Students participating in NCC/NSS camp, sports and state level competitions will be granted attendance.

Date : 16 June 2022

Incharge

Principal

Place : Raipur

Copy To :

1. IQAC Co-ordinator, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
2. All HOD's, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
3. All Cell Incharge (IQAC), Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
4. Librarian, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
5. Sport Officer, Pt. Harishankar Shukla Memorial College, Raipur (C.G.).
6. Office Superintend, Pt. Harishankar Shukla Memorial College ,Raipur (C.G.).